## Florida Communications Services Tax Return

DR-700016 R. 01/24 Page 1 of 24

Name **Address** City/State/ZIP **BUSINESS PARTNER NUMBER** FEIN Check here if you are discontinuing your business and this is your final return (see page 15). REPORTING PERIOD Typed Example 0123456789 0123456789 Use black ink. **US Dollars** Cents Tax due on sales subject to 4.92% state and 0.15% gross receipts portions of communications services tax (from Summary of Schedule I, Line 3)....... 1. Tax due on sales subject to 2.37% gross receipts portion of communications services tax (from Summary of Schedule I, Line 6)...........2. Tax due on sales subject to local portion of communications Tax due for direct-to-home satellite services (from Schedule II, Column C) 4. 5. 6. Collection allowance. Rate: (If rate above is blank, check one) ☐ None applies ☐ 0.0025 ☐ 0.0075 Net communications services tax due (subtract Line 6 from Line 5)...........7. 8. 9. Interest 9. 10. Adjustments (from Schedule III, Column G and/or Schedule IV, Column U) ......if negative 10. AUTHORIZATION Under penalties of perjury, I declare that I have read this return and that the facts stated in it are true [ss. 92.525(2), 202.27(5), and 837.06, Florida Statutes]. Type or print name Authorized signature Preparer (type or print name) Preparer's signature Date Contact name (type or print name) Contact phone number Contact email address **Payment Coupon** DO NOT DETACH DR-700016 R. 01/24 To ensure proper credit to your account, attach your check to this payment coupon. Mail with tax return and all schedules. DOR USE ONLY **Business Partner Number Reporting Period** postmark or hand delivery date Check here if your address or business information changed and enter changes below. **Business Address** DR-700016 New location address: Telephone number: (\_ New mailing address:

Amount due

Check here if payment was transmitted electronically.



## Where to send payments and returns

Make check payable to and send with return to:

Florida Department of Revenue

PO Box 6520

Tallahassee FL 32314-6520

or

File online using the Department's website at **floridarevenue.com/taxes/filepay**.

# File electronically . . . it's easy!

The Department maintains a free and secure website to file and pay communications services tax. To file and pay, go to the Department's website at **floridarevenue.com/taxes/filepay**.



Complete Columns B, C, and E for all jurisdictions in which you provide or use communications services. Attach Schedule I and all other supporting schedules to the tax return.

#### Schedule I - State, Gross Receipts, and Local Taxes Due Business name Business partner number B. Taxable sales subject C. Taxable sales subject A. Local jurisdiction D. Local tax rate E. Local tax due to 4.92% state tax and to 2.37% gross receipts 0.15% gross receipts tax tax and local tax ALACHUA 0.0770 Unincorporated area Alachua 0.0602 Archer 0.0602 Gainesville 0.0637 Hawthorne 0.0602 High Springs 0.0602 La Crosse 0.0422 Micanopy 0.0590 Newberry 0.0602 Waldo 0.0602 **BAKER** Unincorporated area 0.0234 Glen St. Mary 0.0580 Macclenny 0.0652 **BAY** Unincorporated area 0.0234 Callaway 0.0572 0.0572 Lynn Haven Mexico Beach 0.0338 Panama City 0.0572 Panama City Beach 0.0572 Parker 0.0572 Springfield 0.0572 **BRADFORD** Unincorporated area 0.0124 Brooker 0.0360 Hampton 0.0280 0.0170 Lawtey Starke 0.0582 **BREVARD** Unincorporated area 0.0582 Cape Canaveral 0.0582 Cocoa 0.0582 Cocoa Beach 0.0582 Grant-Valkaria 0.0582 Indialantic 0.0640 Indian Harbour Beach 0.0582 Malabar 0.0582 Melbourne 0.0653 Melbourne Beach 0.0582 Melbourne Village 0.0582 Palm Bay 0.0582 Palm Shores 0.0582 Rockledge 0.0582 Satellite Beach 0.0582 Titusville 0.0582 West Melbourne 0.0612



Complete Columns B, C, and E for all jurisdictions in which you provide or use communications services. Attach Schedule I and all other supporting schedules to the tax return.

## Schedule I - State, Gross Receipts, and Local Taxes Due Business name Business partner number B. Taxable sales subject C. Taxable sales subject A. Local jurisdiction D. Local tax rate E. Local tax due to 4.92% state tax and to 2.37% gross receipts tax and local tax 0.15% gross receipts tax **BROWARD** Unincorporated area 0.0572 Coconut Creek 0.0572 Cooper City 0.0572 **Coral Springs** 0.0572 Dania Beach 0.0582 Davie 0.0570 Deerfield Beach 0.0572 Fort Lauderdale 0.0572 Hallandale Beach 0.0572 Hillsboro Beach 0.0170 Hollywood 0.0572 Lauderdale Lakes 0.0582 Lauderdale-by-the-Sea 0.0572 Lauderhill 0.0572 Lazy Lake 0.0110 Lighthouse Point 0.0672 Margate 0.0582 Miramar 0.0572 North Lauderdale 0.0572 Oakland Park 0.0592 Parkland 0.0572 Pembroke Park 0.0572 Pembroke Pines 0.0592 Plantation 0.0572 Pompano Beach 0.0572 Sea Ranch Lakes 0.0572 Southwest Ranches 0.0572 Sunrise 0.0572 Tamarac 0.0572 West Park 0.0572 Weston 0.0572 Wilton Manors 0.0612 **CALHOUN** Unincorporated area 0.0264 Altha 0.0602 Blountstown 0.0602 **CHARLOTTE** Unincorporated area 0.0582 Punta Gorda 0.0582 **CITRUS** Unincorporated area 0.0224 Crystal River 0.0522 Inverness 0.0532



Complete Columns B, C, and E for all jurisdictions in which you provide or use communications services. Attach Schedule I and all other supporting schedules to the tax return.

Sche	edule I - State, Gro	oss Receipts, and	Local Taxes Du	e
Business name			Business partner number	
			•	
A. Local jurisdiction	B. Taxable sales subject to 4.92% state tax and 0.15% gross receipts tax	C. Taxable sales subject to 2.37% gross receipts tax and local tax	D. Local tax rate	E. Local tax due
CLAY				
Unincorporated area			0.0672	
Green Cove Springs			0.0602	
Keystone Heights			0.0602	
Orange Park			0.0602	
Penney Farms			0.0602	
COLLIER				
Unincorporated area			0.0210	
Everglades City			0.0390	
Marco Island			0.0210	
Naples			0.0522	
COLUMBIA				
Unincorporated area			0.0612	
Fort White			0.0150	
Lake City			0.0612	
DESOTO				
Unincorporated area			0.0314	
Arcadia			0.0602	
DIXIE				
Unincorporated area			0.0234	
Cross City			0.0300	
Horseshoe Beach			0.0670	
DUVAL				
Atlantic Beach			0.0602	
Baldwin			0.0702	
Jacksonville Beach			0.0602	
Jax Duval (City of Jacksonville)			0.0602	
Neptune Beach			0.0602	
ESCAMBIA				
Unincorporated area			0.0274	
Century			0.0300	
Pensacola			0.0612	
FLAGLER				
Unincorporated area			0.0254	
Beverly Beach			0.0580	
Bunnell			0.0645	
Flagler Beach			0.0580	
Marineland			0.0110	
Palm Coast			0.0592	
FRANKLIN				
Unincorporated area			0.0180	
Apalachicola			0.0450	
Carrabelle			0.0672	
			0.0012	
PAGE TOTAL				



Complete Columns B, C, and E for all jurisdictions in which you provide or use communications services. Attach Schedule I and all other supporting schedules to the tax return.

## Schedule I - State, Gross Receipts, and Local Taxes Due Business name Business partner number B. Taxable sales subject C. Taxable sales subject A. Local jurisdiction D. Local tax rate E. Local tax due to 4.92% state tax and to 2.37% gross receipts tax and local tax 0.15% gross receipts tax **GADSDEN** Unincorporated area 0.0264 Chattahoochee 0.0602 Greensboro 0.0592 Gretna 0.0482 Havana 0.0602 Midway 0.0450 Quincy 0.0602 **GILCHRIST** Unincorporated area 0.0234 0.0500 Fanning Springs 0.0612 Trenton 0.0572 **GLADES** Unincorporated area 0.0244 Moore Haven 0.0180 **GULF** Unincorporated area 0.0234 Port St. Joe 0.0572 Wewahitchka 0.0572 **HAMILTON** Unincorporated area 0.0090 0.0540 Jasper Jennings 0.0570 White Springs 0.0560 **HARDEE** Unincorporated area 0.0184 **Bowling Green** 0.0560 Wauchula 0.0560 Zolfo Springs 0.0282 **HENDRY** Unincorporated area 0.0274 Clewiston 0.0612 La Belle 0.0512 **HERNANDO** Unincorporated area 0.0214 Brooksville 0.0552 **HIGHLANDS** Unincorporated area 0.0274 Avon Park 0.0612 Lake Placid 0.0612 Sebring 0.0612



Complete Columns B, C, and E for all jurisdictions in which you provide or use communications services. Attach Schedule I and all other supporting schedules to the tax return.

### Schedule I - State, Gross Receipts, and Local Taxes Due Business name Business partner number B. Taxable sales subject C. Taxable sales subject A. Local jurisdiction D. Local tax rate E. Local tax due to 4.92% state tax and to 2.37% gross receipts tax and local tax 0.15% gross receipts tax HILLSBOROUGH Unincorporated area 0.0480 Plant City 0.0652 Tampa 0.0602 Temple Terrace 0.0620 **HOLMES** Unincorporated area 0.0264 Bonifay 0.0662 Esto 0.0160 Noma 0.0090 Ponce De Leon 0.0350 Westville 0.0170 **INDIAN RIVER** Unincorporated area 0.0244 Fellsmere 0.0582 Indian River Shores 0.0582 Orchid 0.0270 Sebastian 0.0582 Vero Beach 0.0572 **JACKSON** Unincorporated area 0.0254 Alford 0.0220 Bascom 0.0202 Campbellton 0.0592 Cottondale 0.0592 Graceville 0.0592 Grand Ridge 0.0592 Greenwood 0.0592 Jacob City 0.0592 Malone 0.0592 0.0592 Marianna Sneads 0.0592 **JEFFERSON** Unincorporated area 0.0164 Monticello 0.0500 **LAFAYETTE** Unincorporated area 0.0234 Mayo 0.0250 LAKE Unincorporated area 0.0254 Astatula 0.0582 Clermont 0.0582 **Eustis** 0.0582 Fruitland Park 0.0582 Groveland 0.0582 Howey-in-the-Hills 0.0582 Lady Lake 0.0582



Complete Columns B, C, and E for all jurisdictions in which you provide or use communications services. Attach Schedule I and all other supporting schedules to the tax return.

## Schedule I - State, Gross Receipts, and Local Taxes Due

Business name			Business partner number	
A. Local jurisdiction	B. Taxable sales subject to 4.92% state tax and 0.15% gross receipts tax	C. Taxable sales subject to 2.37% gross receipts tax and local tax	D. Local tax rate	E. Local tax due
LAKE - continued				
Leesburg			0.0582	
Mascotte			0.0582	
Minneola			0.0582	
Montverde			0.0570	
Mount Dora			0.0582	
Tavares			0.0592	
Umatilla			0.0582	
LEE			1	•
Unincorporated area			0.0391	
Bonita Springs			0.0391	
Cape Coral			0.0552	
Estero			0.0391	
Fort Myers			0.0552	
Fort Myers Beach			0.0552	
Sanibel			0.0552	
LEON			0.0002	
Unincorporated area			0.0602	
Tallahassee	_		0.0690	
LEVY			0.0000	
Unincorporated area			0.0234	
Bronson	-		0.0300	
Cedar Key	-		0.0360	
Chiefland	_		0.0200	
	_		0.0572	
Fanning Springs	_			
Inglis	_		0.0572	
Otter Creek	<u> </u>		0.0120	
Williston	<u> </u>		0.0572	
Yankeetown			0.0622	
LIBERTY				
Unincorporated area			0.0140	
Bristol			0.0602	
MADISON			I	
Unincorporated area			0.0264	
Greenville			0.0542	
Lee			0.0602	
Madison			0.0602	
MANATEE				
Unincorporated area			0.0244	
Anna Maria			0.0582	
Bradenton			0.0632	
Bradenton Beach			0.0632	
Holmes Beach			0.0582	
Longboat Key			0.0582	
Palmetto			0.0602	
PAGE TOTAL				
TAGE TO TAE				



Complete Columns B, C, and E for all jurisdictions in which you provide or use communications services. Attach Schedule I and all other supporting schedules to the tax return.

### Schedule I - State, Gross Receipts, and Local Taxes Due Business name Business partner number B. Taxable sales subject C. Taxable sales subject A. Local jurisdiction D. Local tax rate E. Local tax due to 4.92% state tax and to 2.37% gross receipts tax and local tax 0.15% gross receipts tax MARION Unincorporated area 0.02235 Belleview 0.0562 Dunnellon 0.0572 McIntosh 0.0572 Ocala 0.0572 0.0180 Reddick MARTIN Unincorporated area 0.0214 Indiantown 0.0552 Jupiter Island 0.0552 Ocean Breeze 0.0250 Sewalls Point 0.0342 Stuart 0.0552 **MIAMI-DADE** Unincorporated area 0.0572 Aventura 0.0570 Bal Harbour Village 0.0572 Bay Harbor Islands 0.0572 Biscayne Park 0.0572 Coral Gables 0.0572 Cutler Bay 0.0572 Doral 0.0572 El Portal 0.0610 Florida City 0.0592 Golden Beach 0.0262 Hialeah 0.0637 Hialeah Gardens 0.0572 Homestead 0.0592 Indian Creek Village 0.0120 Key Biscayne 0.0572 Medley 0.0672 Miami 0.0572 Miami Beach 0.0572 Miami Gardens 0.0572 Miami Lakes 0.0572 Miami Shores Village 0.0622 Miami Springs 0.0572 North Bay Village 0.0540 North Miami 0.0572 North Miami Beach 0.0572 Opa-locka 0.0572 Palmetto Bay 0.0572 Pinecrest 0.0602 South Miami 0.0572 Sunny Isles Beach 0.0572 Surfside 0.0572



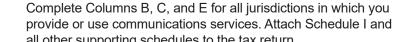
Complete Columns B, C, and E for all jurisdictions in which you provide or use communications services. Attach Schedule I and all other supporting schedules to the tax return.

#### Schedule I - State, Gross Receipts, and Local Taxes Due Business name Business partner number B. Taxable sales subject C. Taxable sales subject A. Local jurisdiction D. Local tax rate E. Local tax due to 4.92% state tax and to 2.37% gross receipts 0.15% gross receipts tax tax and local tax MIAMI-DADE - continued 0.0572 Sweetwater Virginia Gardens 0.0572 West Miami 0.0572 **MONROE** Unincorporated area 0.0254 Islamorada 0.0612 Key Colony Beach 0.0600 Key West 0.0612 Layton 0.0090 Marathon 0.0612 NASSAU Unincorporated area 0.0244 Callahan 0.0510 Fernandina Beach 0.0572 Hilliard 0.0582 **OKALOOSA** Unincorporated area 0.0290 Cinco Bayou 0.0572 Crestview 0.0582 Destin 0.0582 Fort Walton Beach 0.0622 Laurel Hill 0.0340 Mary Esther 0.0562 Niceville 0.0610 Shalimar 0.0560 Valparaiso 0.0582 **OKEECHOBEE** Unincorporated area 0.0140 Okeechobee 0.0570 **ORANGE** Unincorporated area 0.0528 Apopka 0.0642 Bay Lake 0.0030 Belle Isle 0.0552 Eatonville 0.0552 Edgewood 0.0552 Lake Buena Vista 0.0030 Maitland 0.0552 Oakland 0.0552 Ocoee 0.0552 Orlando 0.0552 Windermere 0.0552 Winter Garden 0.0552 Winter Park 0.0602 **OSCEOLA** Unincorporated area 0.0602 Kissimmee 0.0602 St. Cloud 0.0590



Complete Columns B, C, and E for all jurisdictions in which you provide or use communications services. Attach Schedule I and all other supporting schedules to the tax return.

#### Schedule I - State, Gross Receipts, and Local Taxes Due Business name Business partner number B. Taxable sales subject C. Taxable sales subject A. Local jurisdiction D. Local tax rate E. Local tax due to 4.92% state tax and to 2.37% gross receipts 0.15% gross receipts tax tax and local tax **PALM BEACH** Unincorporated area 0.0632 **Atlantis** 0.0570 Belle Glade 0.0572 Boca Raton 0.0602 **Boynton Beach** 0.0582 **Briny Breezes** 0.0582 Cloud Lake 0.0292 Delray Beach 0.0582 Glen Ridge 0.0582 Golf 0.0582 Greenacres 0.0704 **Gulf Stream** 0.0582 Haverhill 0.0320 Highland Beach 0.0582 Hypoluxo 0.0652 Juno Beach 0.0582 Jupiter 0.0582 Jupiter Inlet Colony 0.0582 Lake Clarke Shores 0.0582 Lake Park 0.0592 Lake Worth Beach 0.0582 Lantana 0.0602 Loxahatchee Groves 0.0582 Manalapan 0.0220 0.0622 Mangonia Park North Palm Beach 0.0582 Ocean Ridge 0.0260 Pahokee 0.0582 Palm Beach 0.0582 Palm Beach Gardens 0.0410 Palm Beach Shores 0.0612 Palm Springs 0.0592 Riviera Beach 0.0582 Royal Palm Beach 0.0582 South Bay 0.0570 South Palm Beach 0.0620 Tequesta 0.0582 Wellington 0.0582 Westlake 0.0582 West Palm Beach 0.0602 **PASCO** Unincorporated area 0.0244 Dade CIty 0.0582 New Port Richey 0.0622 Port Richey 0.0570 San Antonio 0.0140 St. Leo 0.0582 Zephyrhills 0.0612



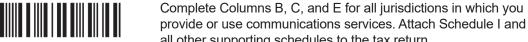


### all other supporting schedules to the tax return. Schedule I - State, Gross Receipts, and Local Taxes Due Business name Business partner number B. Taxable sales subject C. Taxable sales subject A. Local jurisdiction D. Local tax rate E. Local tax due to 4.92% state tax and to 2.37% gross receipts tax and local tax 0.15% gross receipts tax **PINELLAS** Unincorporated area 0.0582 Belleair 0.0582 Belleair Beach 0.0660 Belleair Bluffs 0.0582 Belleair Shore 0.0300 Clearwater 0.0572 0.0592 Dunedin Gulfport 0.0672 Indian Rocks Beach 0.0290 **Indian Shores** 0.0582 Kenneth City 0.0570 Largo 0.0622 Madeira Beach 0.0632 North Redington Beach 0.0572 Oldsmar 0.0642 Pinellas Park 0.0600 Redington Beach 0.0600 Redington Shores 0.0582 0.0712 Safety Harbor Seminole 0.0582 South Pasadena 0.0632 St. Petersburg 0.0622 St. Pete Beach 0.0630 Tarpon Springs 0.0632 Treasure Island 0.0582 **POLK** Unincorporated area 0.0582 Auburndale 0.0582 Bartow 0.0672 Davenport 0.0412 Dundee 0.0632 Eagle Lake 0.0602 Fort Meade 0.0592 Frostproof 0.0592 Haines City 0.0582 Highland Park 0.0060 Hillcrest Heights 0.0170 Lake Alfred 0.0582 Lake Hamilton 0.0432 Lake Wales 0.0582 Lakeland 0.0703 Mulberry 0.0582 Polk City 0.0582 Winter Haven 0.0692



Complete Columns B, C, and E for all jurisdictions in which you provide or use communications services. Attach Schedule I and all other supporting schedules to the tax return.

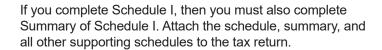
## Schedule I - State, Gross Receipts, and Local Taxes Due Business name Business partner number B. Taxable sales subject C. Taxable sales subject A. Local jurisdiction D. Local tax rate E. Local tax due to 4.92% state tax and to 2.37% gross receipts 0.15% gross receipts tax tax and local tax **PUTNAM** Unincorporated area 0.0244 Crescent City 0.0570 Interlachen 0.0582 Palatka 0.0582 Pomona Park 0.0582 Welaka 0.0582 ST. JOHNS Unincorporated area 0.0214 Marineland 0.0070 St. Augustine 0.0552 St. Augustine Beach 0.0552 ST. LUCIE Unincorporated area 0.0244 Fort Pierce 0.0582 Port St. Lucie 0.0582 St. Lucie Village 0.0220 **SANTA ROSA** Unincorporated area 0.0218 Gulf Breeze 0.0582 Jay 0.0570 Milton 0.0642 **SARASOTA** Unincorporated area 0.0542 0.0582 Longboat Key North Port 0.0632 Sarasota 0.0592 Venice 0.0582 **SEMINOLE** Unincorporated area 0.0572 Altamonte Springs 0.0654 Casselberry 0.0602 Lake Mary 0.0582 Longwood 0.0612 Oviedo 0.0616 Sanford 0.0760 Winter Springs 0.0652 **SUMTER** Unincorporated area 0.0234 Bushnell 0.0562 Center Hill 0.0572 Coleman 0.0572 Webster 0.0572 Wildwood 0.0572





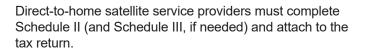
**PAGE TOTAL GRAND TOTAL** (carry forward to next page)

### all other supporting schedules to the tax return. Schedule I - State, Gross Receipts, and Local Taxes Due Business name Business partner number B. Taxable sales subject C. Taxable sales subject A. Local jurisdiction D. Local tax rate E. Local tax due to 4.92% state tax and to 2.37% gross receipts tax and local tax 0.15% gross receipts tax SUWANNEE Unincorporated area 0.0244 Branford 0.0520 Live Oak 0.0620 **TAYLOR** Unincorporated area 0.0244 Perry 0.0622 UNION Unincorporated area 0.0234 Lake Butler 0.0560 Raiford 0.0572 Worthington Springs 0.0550 **VOLUSIA** Unincorporated area 0.0030 Daytona Beach 0.0552 Daytona Beach Shores 0.0552 DeBary 0.0552 DeLand 0.0552 Deltona 0.0652 Edgewater 0.0552 Flagler Beach 0.0540 0.0552 Holly Hill Lake Helen 0.0552 New Smyrna Beach 0.0552 Oak Hill 0.0552 Orange City 0.0552 Ormond Beach 0.0552 Pierson 0.0540 Ponce Inlet 0.0572 Port Orange 0.0552 South Daytona 0.0602 **WAKULLA** Unincorporated area 0.0612 Sopchoppy 0.0210 St. Marks 0.0600 **WALTON** Unincorporated area 0.0130 **DeFuniak Springs** 0.0542 Freeport 0.0190 Paxton 0.0320 **WASHINGTON** Unincorporated area 0.0264 Caryville 0.0602 Chipley 0.0622 Ebro 0.0140 Vernon 0.0620 Wausau 0.0602





	Summ	ary of Schedu	le I - State, Gr	oss Receipts,	and Local Taxe	es Due
Bus	siness name				Business partner number	r
	4.92% Sta 0.15% Gross	•		S. Receipts Tax	_	ł. Il Tax
1.	Taxable sales (Col. B grand total)		4. Taxable sales (Col. C grand total)			
2.	State tax rate (0.0492) and gross receipts tax rate (0.0015)	0.0507	5. Gross receipts tax rate (0.0237)	0.0237		
3.	State 4.92% plus 0.15% gross receipts tax due (Enter this amount on Page 1, Line 1)		6. Gross receipts tax due (Enter this amount on Page 1, Line 2)		7. Local tax due (Column E grand total). (Enter this amount on Page 1, Line 3)	



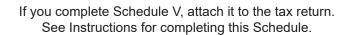


Schedule	e II - Direct-to-Home Satellite	Services
Business name		Business partner number
A. Taxable Sales	B. 11.44% Tax Rate	C. Net Tax Due Enter this amount on Page 1, Line 4.
	0.1144	

Sq	chedule III - Di	rect-to-Home	Satellite Servi	ces Adjustment	ts
Business name	1	Reporting period (Use last day of reporting per	riod in MM/DD/YY format)	Business partner number	r
A. Change in Reported Taxable Sales B. Rate		C. Collection Allowance Adjustment	D. Adjustment Amount (Report credits in parentheses)	E. Penalty	F. Interest
G. TOTAL ADJUSTA	MENTS (Add Colum	ns D, E, and F. Enter t	this amount on Page	e 1. Line 10)	



				Sche	Schedule IV - Adjustments	Adiustm	ents					
Business name				Reporting per (Use last day of	Reporting period (Use last day of reporting period in MM/DD/YY format)	IM/DD/YY format)			Business pa	Business partner number		
		State Tax		Calculation			Loca	Tax Ca	Local Tax Calculation		Penalty and Interest	d Interest
A. Local Jurisdiction	B. Change in Reported Taxable Sales	C. Rate	-/+	D. Collection Allowance Adjustment	E. Adjustment Amount (Report credits in parentheses)	F. Change in Reported Taxable Sales	G. Rate	<b>-</b> /+	H. Collection Allowance Adjustment	I. Adjustment Amount (Report credits in parentheses)	J. Penalty	K. Interest
COUNTY:												
Unincorporated Area:												
CITY:												
CITY:												
CITY:												
COUNTY:												
Unincorporated Area:												
CITY:												
CITY:												
CITY:												
COUNTY:												
Unincorporated Area:												
CITY:												
CITY:												
CITY:												
COUNTY:												
Unincorporated Area:												
CITY:												
CITY:												
CITY:												
TOTAL:												
Gross Receipts Calculation	L. Change In Reported Taxable Sales (See Instructions)		M. Rate	-/+	N. Collection Allowance Adjustment (See Instructions)		O. Adjustment Amount (Report credits in parentheses)	ment nt dits in ses)	ø.	P. Penalty	Q.	Q. Interest
		-										
Penalty and Interest Calculation		R. Net Tax Adjustments (Add Cols. E, I and O)	ustment I and O)	+	S. Penalty (Add Cols. J and P)	alty J and P)	+	(Add	T. Interest (Add Cols. K and Q)		U. Total Adjustments (Add Cols. R, S, and T. Enter this amount on Page 1, Line 10.) (Report credits in parentheses)	stments I T. Enter this 1, Line 10.)





Schedule V - Multistate Credits						
Business name					Business partner nu	mber
	Applied	d Period	Local Tax Credits	State Tax Credits	Gross Receipts Credits	Direct-to-Home Satellite
A. Local Jurisdiction	B. Beginning Date (MMDDYYYY)	C. Ending Date (MMDDYYYY)	D. Multistate Credits	E. Multistate Credits	F. Multistate Credits	G. Multistate Credits
COUNTY:						
Unincorporated Area:						
CITY:						
CITY:						
CITY:						
COUNTY:						
Unincorporated Area:						
CITY:						
CITY:						
CITY:						
COUNTY:						
Unincorporated Area:						
CITY:						
CITY:						
CITY:						
COUNTY:						
Unincorporated Area:						
CITY:						
CITY:						
CITY:						
COUNTY:						
Unincorporated Area:						
CITY:						
CITY:						
CITY:						
COUNTY:						
Unincorporated Area:						
CITY:						
CITY:						
CITY:						
COLUMN TOTALS:						
H. TOTAL CREDITS: (Ad	dd totals of Columns I	O through G. Enter this	s amount on Page 1, L	ine 11.)		

## Instructions for Completing the Florida Communications Services Tax Return (Form DR-700016)

## **General Information and Instructions**

## Who must file a return?

All registered dealers of communications services must file a *Florida Communications Services Tax Return* (Form DR-700016).

## What is the communications services tax?

Communications services tax is imposed on voice, data, audio, video, or any other information or signal transmitted by any medium. The tax includes:

- a state portion imposed by section (s.) 202.12, Florida Statutes (F.S.);
- a gross receipts portion imposed by s. 203.01, F.S., but collected and administered under Chapter 202, F.S.; and
- a local portion imposed by s. 202.19, F.S.

## Services subject to tax

Examples of services subject to the tax include:

- Local, long distance, and toll telephone
- · Voice over Internet Protocol (VoIP) telephone
- · Video service (e.g., television programming and streaming)
- Direct-to-home satellite
- Mobile communications
- · Private communications
- Pager and beeper
- · Telephone charge made at a hotel or motel
- Facsimiles (fax), when not provided in the course of professional or advertising services
- · Telex, telegram, and teletypewriter

## Services not subject to tax

Examples of services not subject to the tax include:

- Information services (these services may include electronic publishing, web-hosting services, or end user 900-number services)
- Internet access services, electronic mail services, electronic bulletin board services, or similar online computer services
- Sale or recharge of prepaid calling arrangements
- Pay telephone charges

**Bundled Services:** Generally, when taxable and nontaxable services or goods are bundled together and sold for one sales price, the entire charge is subject to tax. However, any portion of a charge for other services or goods that are not communications services (such as Internet access) are not subject to the tax, if the charge can be reasonably identified in your books and records. Please note that such charges may be subject to sales and use tax pursuant to Chapter 212, F.S. Also, charges for items described in s. 202.11(13)(a), F.S., are always subject to communications services tax.

## **Exemptions**

Transactions exempt from the tax include:

- · Sales for resale.
- · Sales to federal government agencies.
- · Sales to state, local, and municipal governments.
- Sales to religious and educational organizations, and homes for the aged that are currently exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code.
- Sales to holders of a direct pay permit for communications services.

## Partial exemption for residential service

Communications services sold to a residential household are exempt from the 4.92% state portion and the 0.15% gross receipts portion of the tax. Residential service is subject to the 2.37% gross receipts tax

and local tax. This partial exemption does not apply to the sale of mobile communications service, video service, direct-to-home satellite service, or any residence that constitutes all or part of a transient public lodging establishment as defined in Chapter 509, F.S.

## **Tax Rates**

The rate for the state portion is 4.92% (0.0492). The total rate for the gross receipts portion is 2.52% (0.0252), which is composed of 0.15% (0.0015) and 2.37% (0.0237). The rate for direct-to-home satellite services is 11.44% (0.1144). Each taxing jurisdiction (municipality, charter county, or unincorporated county) has a specific local tax rate. To verify current local tax rates, visit the Department's website at **floridarevenue.com/taxes/cst**.

## When are returns due?

Returns are due on the 1st and late after the 20th day of the month following each reporting period. If the 20th falls on a Saturday, Sunday, or state or federal holiday, your return must be postmarked or hand delivered on the first business day following the 20th.

## **Electronic Payment of Tax**

If you paid \$5,000 or more in tax during the State of Florida's prior fiscal year (July 1 - June 30), you must electronically file and pay taxes in the next calendar year. You may use the Department's free and secure website to file and pay tax electronically. Visit **floridarevenue.com/taxes/filepay** for information on paying tax electronically.

## When is payment due?

To avoid penalty and interest, you must initiate electronic payments and receive a confirmation number no later than 5 p.m. ET on the business day prior to the 20th day of the month. Keep the confirmation number in your records. For a list of payment deadlines for initiating electronic payments on time, visit **floridarevenue.com/forms**, select the eServices section, and then select the current year *Florida eServices Calendar of Electronic Payment Deadlines* (Form DR-659).

Payments mailed to the Department are due on the 1st and late after the 20th day of the month following each reporting period. If the 20th falls on a Saturday, Sunday, or state or federal holiday, your return must be postmarked or hand delivered on the first business day following the 20th day of the month.

## Where to send payments and returns

Make check payable to and send with return to:

Florida Department of Revenue PO Box 6520

Tallahassee FL 32314-6520

You may electronically file and pay using the Department's website at **floridarevenue.com/taxes/filepay**.

## Penalty for late payments

A 10% penalty is due for each 30-day period, or fraction thereof, that your return or payment is late. The maximum penalty is 50% of the total amount due. See chart on next page.

Late payments include additional tax due as a result of changes in situsing of previously reported sales from a local jurisdiction with a lower tax rate to a local jurisdiction with a higher tax rate, if the provider has not used an address database that meets the requirements of s. 202.22, F.S.

Days Late	Rate
1-30	10%
31-60	20%
61-90	30%
91-120	40%
over 120	50%

## Interest on late payments

Interest is due on late payments and is accrued from the date tax is late until it is paid. A floating rate of interest applies to underpayments and late payments of tax. The rate is updated January 1 and July 1 of each year by using the formula established in s. 213.235, F.S. To obtain interest rates, visit **floridarevenue.com/taxes/rates**.

If you change your business name, mailing address, or close or sell your business, immediately notify the Department. The quickest way to notify us is online at floridarevenue.com/taxes/updateaccount.

## How can I get more information?

If you have questions about this form or the filing requirements for this tax, call Taxpayer Services at 850-488-6800, Monday through Friday, excluding holidays.

## **Completing the Return**

**Business partner number -** This is a unique identifier assigned by the Department when you register. The business partner number appears on your *Communications Services Tax Certificate of Registration* (DR-700014). Please be sure that this number is recorded on the return and all schedules before submission.

**Proper collection of tax -** "Tax due" is not a straight percentage calculation using the "Taxable sales" columns of Schedule I. The tax rates are preprinted on the schedule as a convenience, but the amount of tax entered in the "tax due" columns should never be less than the actual amount of tax charged.

**Supporting schedules -** All supporting schedules are required to process the return. Failure to submit supporting schedules will delay the processing of the return and/or any refund that may be associated with the return. Florida law imposes a \$5,000 penalty if you fail to report and identify local communications services tax on the appropriate return schedule. Failure to include Schedule I or the use of an unapproved alternative format for Schedule I (such as a spreadsheet) will result in this penalty.

**Signature -** The return must be signed by a person who is authorized to sign on behalf of the dealer. Failure to include an authorized signature will delay the processing of the return and/or any refund that may be associated with the return.

## **Line-by-Line Instructions**

Enter all demographic information requested on Page 1 of the return, if the return is not personalized.

**Note:** Complete Schedules I through V, if applicable, before completing Lines 1-12 of the return.

- Line 1 Tax due on sales subject to 4.92% state and 0.15% gross receipts portions of communications services tax. Enter the amount from Summary of Schedule I, Column F, Line 3 (Page 15).
- Line 2 Tax due on sales subject to 2.37% gross receipts portion of communications services tax. Enter the amount from Summary of Schedule I, Column G, Line 6 (Page 15).
- Line 3 Tax due for sales subject to local portion of communications services tax. Enter the amount from Summary of Schedule I, Column H, Line 7 (Page 15).
- **Line 4 Tax due for direct-to-home satellite services.** Enter total from Schedule II, Column C (Page 16).
- Line 5 Total communications services tax. Add Lines 1 through 4 and enter the result.
- **Line 6 Collection allowance.** If the collection allowance rate is not preprinted on the return, check the box for the collection allowance that applies to this filing period. Multiply the collection allowance rate by the amount on Line 5 and enter the result.

## **Determining the collection allowance:**

- Only timely filed returns with payments are entitled to a collection allowance.
- If you submit a timely filed return and payment and use the Department of Revenue (DOR) database, a database certified by DOR, or a ZIP+4 database in compliance with s. 202.22, F.S., to situs customers you may apply a 0.75% (0.0075) collection allowance.
- Direct-to-home satellite providers who file a timely return and payment may apply a 0.75% (0.0075) collection allowance.
- If you file a timely return and payment and do not use the DOR database, a database certified by DOR, or a ZIP+4 database in compliance with s. 202.22, F.S., you must apply a 0.25% (0.0025) collection allowance.
- Direct pay permit holders do not receive a collection allowance on amounts accrued but not collected from customers.
- **Line 7 Net communications services tax due.** Subtract Line 6 from Line 5 and enter the result.
- **Line 8 Penalty.** A 10% penalty is due for each 30-day period, or fraction thereof, that your return or payment is late. The maximum penalty is 50% of the amount due. Multiply Line 5 by the applicable penalty percentage and enter the result.
- **Line 9 Interest.** Interest is due on late payments, from the date tax is late until paid. A floating rate of interest applies to underpayments and late payments of tax. The rate is updated January 1 and July 1 of each year by using the formula established in s. 213.235, F.S. See "Interest on late payments" on Page 19 for more information. Multiply Line 5 by the applicable interest rate and enter the result.

Line 10 - Adjustments. Enter the Total Adjustments from Schedule III, Column G (Page 16) and/or the Total Adjustments from Schedule IV, Column U (Page 17). Enter negative numbers in parentheses (amount).

**Line 11 - Multistate credits.** Enter the Total Credits from Schedule V, Column H (Page 18).

Line 12 - Amount due with return. Add lines 7 through 9, add or subtract Line 10, subtract Line 11 and enter the result.

Signature. The return must be signed by a person who is authorized to sign on behalf of the provider. Failure to include an authorized signature on Page 1 of the return will delay the processing of the return and/or any refund that may be associated with the return.

## Schedule I State, Gross Receipts, and Local Taxes Due

## Who must complete this schedule?

Communications services providers, including cable service providers, direct pay permit holders, and mobile communications providers, must complete this schedule and send it with the tax return. (Direct-to-home satellite service providers should not complete Schedule I, but must complete Schedule II.) Florida law imposes a \$5,000 penalty if you fail to report and identify local communications services tax on the appropriate return schedule. Failure to include Schedule I or the use of an unapproved alternative format for Schedule I (such as a spreadsheet) will result in this penalty.

## Important Notes about Schedule I:

- · This Schedule must not contain any negative numbers.
- Eligible bad debt credits may be netted on this Schedule; however, the result must not be less than zero.
- This Schedule must not be used to report other credits or adjustments. Use Schedule IV to report other credits, make adjustments to prior periods, and take credit for tax paid on services that are resold.

Note on bad debts: Communications services providers may report credits for bad debts by netting the credit directly against communications services tax due on Schedule I, or may report credits for bad debts on Schedule IV. Providers using Schedule I may use a proportional allocation method based on current gross sales or other reasonable allocation method approved by the Department to determine the amount of bad debt attributable to the state or local jurisdiction. The credit must be taken within 12 months after the last day of the calendar year for which the bad debt was charged off on the federal return. Regardless of the method used to report bad debt credits, providers must keep records to support all credit amounts reported.

## Schedule I, Columns A through E (Pages 3-14)

**Column A - Local jurisdiction.** You must report the amount of taxable sales and tax collected and/or accrued for each county and municipality in which you provide or use communications services.

Column B - Taxable sales subject to 4.92% state tax and 0.15% gross receipts tax. Enter total sales of all taxable communications services and/or all purchases subject to tax under a direct pay permit. Note: Communications services sold to a residential household are exempt from the 4.92% state portion and the 0.15% gross receipts portions of the tax. This exemption does not apply to the sale of mobile communications service, cable service, direct-to-home satellite service, or any residence that constitutes all or part of a transient public lodging

establishment as defined in Chapter 509, F.S. Residential service is subject to the 2.37% gross receipts tax and local tax.

Column C - Taxable sales subject to 2.37% gross receipts and local taxes. Enter total sales of all taxable communications services and/or all purchases subject to tax under a direct pay permit.

**Column D - Local tax rates.** A list of local rates by jurisdiction is preprinted. **Note:** Local rates can change. You may verify current rates at **floridarevenue.com/taxes/cst**.

**Column E - Local tax due.** Enter the total local tax collected and/or accrued for taxable transactions reported in Column C, on the line corresponding to the appropriate local jurisdiction.

Summary of Schedule I, Columns F-H (Page 15)

Column F - 4.92% state tax and 0.15% gross receipts tax.

Line 1 - Taxable sales. Enter the grand total from Schedule I, Column B.

Line 2 - State tax rate (0.0492) and gross receipts tax rate (0.0015). The state tax rate of 0.0507 is preprinted. This rate is comprised of both the 4.92% state portion and the 0.15% gross receipts portion.

**Line 3 - State tax due.** Enter the total 4.92% state tax plus the 0.15% gross receipts tax collected and/or accrued for sales reported on Summary of Schedule I, Column F, Line 1. Also enter the amount on Page 1, Line 1.

Column G - 2.37% gross receipts tax.

Line 4 - Taxable sales. Enter the grand total from Schedule I, Column C.

**Line 5 - Gross receipts tax rate.** The gross receipts tax rate of 0.0237 is preprinted.

**Line 6 - Gross receipts tax due.** Enter the gross receipts tax collected and/or accrued for sales reported on Summary of Schedule I, Column G, Line 4. Also enter the amount on Page 1, Line 2.

Column H - Local tax.

**Line 7 - Local tax due.** Enter the grand total from Schedule I, Column E. Also enter the amount on Page 1, Line 3.

# Schedule II Direct-to-Home Satellite Services

## Who must complete this schedule?

Direct-to-home satellite service providers must complete this schedule and send it with the tax return.

## Important Notes about Schedule II:

- This Schedule must not contain any negative numbers.
- Eligible bad debt credits may be netted on this Schedule; however, the result must not be less than zero.
- This Schedule must not be used to report other credits or adjustments. Use Schedule III to report other credits, make adjustments to prior periods, and take credit for tax paid on services that are resold.

Note on bad debts: Direct-to-home satellite service providers may report credits for bad debts by netting the credit directly against communications services tax due on Schedule II, or may report credits for bad debts on Schedule III. Providers using Schedule II may use a proportional allocation method based on current gross sales or other reasonable allocation method approved by the Department to determine the amount of bad debt. The credit must be taken within 12 months after

the last day of the calendar year for which the bad debt was charged off on the federal return. Regardless of the method used to report bad debt credits, providers must keep records to support all credit amounts reported.

**Column A - Taxable sales.** Enter total taxable sales of direct-to-home satellite communications services.

**Column B - Tax rate.** The direct-to-home satellite services tax rate of 0.1144 is preprinted.

**Column C - Net tax due.** Enter the total communications services tax collected and/or accrued for taxable sales reported on Schedule II, Column A. Also enter the amount on Page 1, Line 4.

# Schedule III Direct-to-Home Satellite Services Adjustments

## Who must complete this schedule?

Direct-to-home satellite service providers must complete this schedule to report adjustments to previous filing periods.

## Important notes about Schedule III:

- Complete a separate Schedule III for each applied period that you are adjusting.
- · Make photocopies of Schedule III as needed.
- The amount of credit claimed on Schedule III cannot exceed the amount of tax reported on Schedule II. If the credit claimed is greater than the tax collected, report the additional amount on a subsequent return.

**Note on bad debts:** Providers may choose to report bad debt credits on Schedule III instead of netting them on Schedule II. The credit amount should be reported as a reduction in taxable sales in Column A. The credit must be taken within 12 months after the last day of the calendar year for which the bad debt was charged off on the federal return. Providers must keep records to support all credit amounts reported.

**Column A - Change in reported taxable sales.** Enter the net change in taxable sales. This is the total of the taxable sales which are either being added to or deleted from transactions previously reported. Report negative amounts in parentheses (*amount*).

**Column B - Rate.** Enter the appropriate rate for the applied period that you are adjusting.

Column C - Collection allowance adjustment. Collection allowance adjustments are required for all transactions that result in a decrease in taxable sales. If Column A (Change in reported taxable sales) is a decrease (negative number), multiply 0.0075 by the amount of tax collected and/or accrued on the amount in Column A. The result should be entered as a positive number in Column C. If a collection allowance was not taken on the original return or the adjustment results in an increase in taxable sales, this section does not apply. Enter 0 (zero) in Column C.

**Column D - Adjustment amount.** Subtract Column C from the amount of tax collected and/or accrued for sales transactions reported in Column A. Enter the result. Report negative amounts in parentheses (amount).

## **Penalty and Interest Calculation**

Penalty and interest are due on all adjustments which result in an increase in tax due.

**Column E - Penalty.** See "Penalty for late payments" on Page 19 for information on calculating the penalty due.

**Column F - Interest.** See "Interest on late payments" on Page 19 for information on calculating the interest due.

**Column G - Total adjustments**. Sum the totals of Columns D, E, and F. Enter the result in Column G and on Page 1, Line 10.

# Schedule IV Adjustments

## Who must complete this schedule?

Communications services providers (except direct-to-home satellite service providers) must use this schedule to:

- Report corrections or adjustments to previous reporting periods. This schedule must be used to correct state or local tax situsing errors (revenue reported in the wrong jurisdiction) and to adjust amounts reported incorrectly on previous returns.
- · Report adjustments in taxable sales due to credits.
- Take credit for tax paid to a vendor on services that have been resold.

## Important notes about Schedule IV:

- Complete a separate Schedule IV for each applied period that you are adjusting.
- Make photocopies of Schedule IV as needed.
- The amount of credit claimed on Schedule IV cannot exceed the amount of tax reported on Schedule I. If the credit claimed is greater than the tax collected, report the additional amount on a subsequent return.

**Note on bad debts:** Providers may choose to report bad debt credits on Schedule IV instead of netting them on Schedule I. The credit amount should be reported as a reduction in taxable sales in Column B. The credit must be taken within 12 months after the last day of the calendar year for which the bad debt was charged off on the federal return. Providers must keep records to support all credit amounts reported.

**Column A - Local jurisdiction.** Enter the names of the jurisdiction(s) for which you have adjustments. Attach additional sheets as needed.

## **State Tax Calculation**

**Column B - Change in reported taxable sales.** Enter the net change in taxable sales on the line corresponding to the appropriate county jurisdiction(s). The net change in taxable sales may include a reduction for eligible bad debts. Report negative amounts in parentheses (amount).

**Column C - Rate.** Enter the appropriate rate for the applied period you are adjusting. For periods July 2015 and later, the state rate is 5.07%, which is a combination of the 4.92% state portion and the 0.15% gross receipts portion.

**Column D - Collection allowance adjustment.** Collection allowance adjustments for state tax are required for transactions that result in a **decrease** in taxable sales for a prior applied period. If the original filing was not eligible for a collection allowance, or if this schedule is being used to report an **increase** in taxable sales for a prior applied period or a change in jurisdiction only (no change in taxable sales), this section does not apply. Enter 0 (zero) in Column D.

If Column B (change in reported taxable sales) is a **decrease** (negative number), the collection allowance must be recouped by one of the following methods. The result should be entered as a positive number in Column D.

- If you are using the DOR database, a database certified by DOR, or a ZIP+4 database in compliance with s. 202.22, F.S., multiply 0.0075 by the tax collected and/or accrued for sales being decreased in Column B.
- If you are **not** using the DOR database, a database certified by DOR, or a ZIP+4 database in compliance with s. 202.22, F.S., multiply 0.0025 by the tax collected and/or accrued for sales being decreased in Column B.

**Column E - Adjustment amount.** Subtract Column D from the tax collected and/or accrued for the sales reported in Column B, and enter the result.

## **Local Tax Calculation**

**Column F - Change in reported taxable sales.** Enter the net change in taxable sales for the appropriate jurisdiction(s). The net change in taxable sales may include a reduction for eligible debts. Report negative amounts in parentheses (amount).

When changes in taxable sales are due to situsing or reporting errors and tax has not been refunded to the customer, use the following calculations to determine the change in taxable sales.

If you are using the DOR database, a database certified by DOR, or a ZIP+4 database in compliance with s. 202.22, F.S., adjustments to taxable sales should be made by reallocating the original local tax due amount reported in the wrong jurisdiction to the correct jurisdiction. The tax should be reallocated regardless of the tax rate originally used or the tax rate of the correct jurisdiction. Taxable sales amounts should be calculated by dividing the tax amount by the tax rate for each affected jurisdiction.

**Example 1:** \$1,113.09 in local tax due was originally reported in Jurisdiction A (tax rate 1.10%), but should have been reported in Jurisdiction B (tax rate 2.10%). Calculate the change (decrease) in taxable sales for Jurisdiction A by dividing the tax due originally reported in Jurisdiction A by its current tax rate. (EX: \$1,113.09 divided by 0.0110 = \$101,190.00). Report the decrease in parentheses. Calculate the change (increase) in taxable sales to Jurisdiction B by dividing the tax due originally reported in Jurisdiction A by the current tax rate for Jurisdiction B. (EX: \$1,113.09 divided by 0.0210 = \$53,004.29).

**Example 2:** \$1,113.09 in local tax due was originally reported in Jurisdiction B (tax rate 2.10%), but should have been reported in Jurisdiction A (tax rate 1.10%). Calculate the change (decrease) in taxable sales for Jurisdiction B by dividing the tax due originally reported in Jurisdiction B by its current tax rate. (EX: \$1,113.09 divided by 0.0210 = \$53,004.29). Report the decrease in parentheses. Calculate the change (increase) in taxable sales to Jurisdiction A by dividing the tax due originally reported in Jurisdiction B by the current tax rate for Jurisdiction A. (EX: \$1,113.09 divided by 0.0110 = \$101,190.00).

If you are using a database that does not meet the requirements of s. 202.22, F.S., you should identify the taxable sales and local tax due amounts to be reallocated, the tax rates for the jurisdictions where the tax was originally reported (incorrect jurisdiction), and where the tax should be reported (correct jurisdiction).

If the correct jurisdiction has a higher tax rate, the original taxable sales amount will be used to claim a credit in the incorrect jurisdiction. This same taxable sales amount will be used in the correct jurisdiction to calculate tax due. When multiplied by the tax rates, a higher local tax due amount in the correct jurisdiction will result. Note that additional local tax resulting from the transfer to a jurisdiction with a higher tax rate will be due, along with penalty and interest. See "Penalty and Interest Calculation."

**Example 3:** \$101,190.00 in taxable sales was originally reported in Jurisdiction A (tax rate 1.10%) but should have been reported in Jurisdiction B (tax rate 2.10%). Report the change (decrease) in taxable sales (\$101,190.00) in Jurisdiction A and the tax rate (1.10%) in the appropriate columns. Report the decrease in parentheses. Report the change (increase) in taxable sales (\$101,190.00) in Jurisdiction B and the tax rate (2.10%) in the appropriate columns. The additional tax will be due, along with penalty and interest.

If the rate of the correct jurisdiction is the same as or lower than the original (incorrect) jurisdiction, the tax due amount reported should be used to claim a credit in the original (incorrect) jurisdiction and this same tax due amount reported in the correct jurisdiction. Taxable sales amounts should be calculated by dividing the tax amount by the tax rate for each affected jurisdiction. When tax is transferred to a jurisdiction with a lower rate, calculated taxable sales will not match actual sales to customers but will provide the information needed to correct the allocation of tax reported.

**Example 4:** \$1,113.09 in local tax due was originally reported in Jurisdiction B (tax rate 2.10%), but should have been reported in Jurisdiction A (tax rate 1.10%). Calculate the change (decrease) in taxable sales for Jurisdiction B by dividing the tax due originally reported in Jurisdiction B by its current tax rate. (EX: \$1,113.09 divided by 0.0210 = \$53,004.29). Report the decrease in parentheses. Calculate the change (increase) in taxable sales to Jurisdiction A by dividing the tax due originally reported in Jurisdiction B by the current tax rate for Jurisdiction A. (EX: \$1,113.09 divided by 0.0110 = \$101,190.00).

**Column G - Rate.** Enter the appropriate local rate for the applied period you are adjusting.

**Column H - Collection allowance adjustment.** Collection allowance adjustments are required for all transfers of tax between jurisdictions and any transactions that result in a **decrease** in taxable sales for a prior applied period. If the original filing was not eligible for a collection allowance or if this schedule is being used to report only an **increase** in taxable sales for a prior applied period, this section does not apply. Enter 0 (zero) in Column H.

When a jurisdictional transfer results in a transfer to a jurisdiction with the same or higher tax rate, the collection allowance adjustment must be capped at the amount claimed on the original return (i.e., no additional collection allowance will be granted on additional tax due as a result of the transfer).

If Column F (Change in reported taxable sales) is a **decrease** (negative number), the collection allowance must be recouped by one of the following methods. The result should be entered as a positive number in Column H.

 If you are using the DOR database, a database certified by DOR, or a ZIP+4 database in compliance with s. 202.22, F.S., multiply 0.0075 by the tax collected and/or accrued for sales being decreased in Column F.  If you are not using the DOR database, a database certified by DOR, or a ZIP+4 database in compliance with s. 202.22, F.S., multiply 0.0025 by the tax collected and/or accrued for sales being decreased in Column F.

**Column I - Adjustment amount.** Subtract Column H from the tax collected and/or accrued for the sales reported in Column F, and enter the result. Report negative amounts in parentheses (*amount*).

## **Penalty and Interest Calculation**

Penalty and interest are due on all adjustments which result in additional tax due, except corrections of state or local tax situsing errors (revenue reported in the wrong jurisdiction). If you are using the DOR database, a database certified by DOR, or a ZIP+4 database in compliance with s. 202.22, F.S., you will be held harmless for tax, penalty, and interest that would have accrued otherwise as a result of the additional tax due on transfers between jurisdictions. If you do not use a database as specified in the previous sentence you will not be held harmless and the additional tax due from the transfer to the jurisdiction with the higher tax rate will be due, along with penalty and interest.

**Column J - Penalty.** See "Penalty for late payments" on Page 19 for information on calculating the penalty due.

**Column K - Interest.** See "Interest on late payments" on Page 19 for information on calculating the interest due.

## **Gross Receipts Calculation**

**Column L - Change in reported taxable sales.** Enter the net change in taxable sales. The net change in taxable sales may include a reduction for eligible bad debts. Report negative amounts in parentheses (amount).

Column M - Rate. Enter the 2.37% gross receipts rate.

Column N - Collection allowance adjustment. Collection allowance adjustments are required for all transactions that result in a decrease in taxable sales. If the original filing was not eligible for a collection allowance or if this schedule is being used to report only an increase in taxable sales for a prior applied period, this section does not apply. Enter 0 (zero) in Column N.

If Column F (change in reported taxable sales), is a **decrease** (negative number), the collection allowance must be recouped by one of the following methods. The result should be entered as a positive number in Column N.

- If you are using the DOR database, a database certified by DOR, or a ZIP+4 database in compliance with s. 202.22, F.S., multiply 0.0075 by the tax collected and/or accrued for sales being decreased in Column F.
- If you are not using the DOR database, a database certified by DOR, or a ZIP+4 database in compliance with s. 202.22, F.S., multiply 0.0025 by the tax collected and/or accrued for sales being decreased in Column F.

**Column O - Adjustment amount.** Subtract Column N from the tax accrued on the transactions reported in Column L and enter the result. Report negative amounts in parentheses (*amount*).

**Column P - Penalty.** See "Penalty for late payments" on Page 19 for information on calculating the penalty due.

**Column Q - Interest.** See "Interest on late payments" on Page 19 for information on calculating the interest due.

**Column R - Net tax adjustments.** Add the totals of Columns E, I, and O and enter the result. Report negative amounts in parentheses (*amount*).

**Column S - Penalty.** Add the totals of Columns J and P and enter the result.

Column T - Interest. Add the totals of Columns K and Q and enter the result.

**Column U - Total adjustments.** Add Columns R, S, and T and enter the result in Column U and on Page 1, Line 10 of the return. Report negative amounts in parentheses (*amount*).

## Schedule V Multistate Credits

## Who may complete this schedule?

Upon proof that you have paid a communications services tax legally imposed on a provider by another state or local jurisdiction, you may take a credit against the Florida communications services tax imposed on the provider for the same services not to exceed your Florida tax liability in the relevant local jurisdiction for the current filing period. Any credit amount exceeding the current month's tax liability must be claimed on a subsequent return. Complete Columns A through F. Direct-to-home satellite service providers must complete only Column G.

**Note:** Proof of communications services tax legally imposed on the provider by another state must be submitted at the time the credit is claimed. Copies of supporting documents must be included with your return or faxed to 850-410-2816, attention CST Return Reconciliation. Failure to submit proof will result in the denial of the credit claimed.

**Column A - Local jurisdiction.** Enter the county(ies) or municipality(ies) for which multistate credits apply.

**Columns B and C - Applied period**. Enter the month, day, and year for the beginning and ending dates of the original filing period for which the credit applies in the row corresponding to the appropriate local jurisdiction(s). Separate entries are required for each applied period.

## **Local Tax Credits**

**Column D - Multistate credits.** Enter the amount of the eligible multistate credit in each jurisdiction. Report negative amounts in parentheses (*amount*).

## State Tax Credits

**Column E - Multistate credits.** Enter the amount of the eligible multistate credits in each county. Report negative amounts in parentheses (*amount*).

## **Gross Receipts Credits**

**Column F - Multistate credits.** Enter the amount of the eligible multistate credit. Report negative amounts in parentheses (*amount*).

## **Direct-to-Home Satellite**

**Column G - Multistate credits.** Enter the amount of the eligible multistate credit. Report negative amounts in parentheses (*amount*).

**Column H - Total credits.** Add the totals of Columns D through G and enter the result in Column H and on Page 1, Line 11.